

SELF-ASSESSMENT

PURPOSE

Use this template to help employees understand their performance and discover barriers to, or opportunities for, success and growth.

Questions to ask:

- In what ways can you improve your performance?
- What actions are needed to support the improvement?
- What barriers or hurdles exist to improving your performance?
- What metrics/milestones can we use to make sure you're on track?
- How will you hold yourself accountable for achieving goals and results?

Examples of good performance:

- 1.
- 2.
- 3.

Examples of poor performance:

- 1.
- 2.
- 3.

Feedback from others:

- 1.
- 2.
- 3.